

**KENN PARISH COUNCIL**

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**MINUTES** – Kenn Parish Council meeting 17 November 15 held in the Village Hall, Kenn St, Kenn Meeting commenced at 19:30 and concluded at 21:45

**PRESENT:** Cllrs S Naish (Chairman), S Brain, C Quinn, H Staples, R Treble Clerk; Eleanor Wade

**IN ATTENDANCE:** North Somerset Cllrs Jill Iles & J Hadley

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19:30 **Items raised during Public Participation** 3 residents attended

(1) North Somerset councillors reported on the following:

- **Green Waste** – the North Somerset waste contract is coming up for renewal and is currently being reviewed. One of the issues causing concern are the green waste bags, the men collecting these report some households putting out up to 14 bags at a time; some of which are too heavy to lift up to the back of the truck without causing injury.
- **Planning updates** – report on concerns about the proposals at Walnut Tree Cottage and aspects relating to discussions about possible change of use on St Modwens site.
- **Warrens Holiday Park** – residents have been issued with Council Tax Bills but there have been a few queries about the criteria used to decide the areas, these are being addressed.

(2) A representative of the garage had come along to discuss problems regarding customers **parking vehicles on the pavement**. He had some proposals to try to mark and identify areas for parking. Councillors thought it may be worth asking the highways authority's views on this.

(3) Another resident had seen **'30mph' wheelie bin stickers** which he thought may help reduce speeding in Kenn St. He was asked to put an article in the News & Views.

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19:45 FORMAL BUSINESS

**15/145 Apologies for absence** Cllr J-P Humberstone (prior commitment)

**15/146 Declarations of interest** None

**15/147 Minutes** of the Council meeting held on the 7 September 2015

**Resolved:** The minutes were approved as correct.

**15/148 Chairman's Communications** (min 15/124) the Chairman:

Speedwatch – provided an update and gave contact details for local co-ordinators. Also advised strict usage procedures have to be followed and training is required to achieve this; eg correct place/s to stand when recording speeds. This will require Kenn Street to be assessed by the Police. If it is found there is no appropriate locations then the initiative can't be progressed. A speed recording device costs about £150 – agreed to consider purchasing one after a trial period.

Claverham Drove – advised the road lines have been completed.

**15/149 Verges and hedges** (min 15/125)

Fishermen's Car Park, overgrown verge – no reply to a recent enquiry to the Environment Agency (after the finish of their river weed cutting).

**Agreed;** to try again and if no reply is received to contact North Somerset Council (NSC) to request they follow it up. Should they have no success then to, if possible, ask NSC if they will do the work and charge the Environment Agency.

Kenn Road – Cottage hedge overgrown. Cllrs Naish & Treble to speak with the owner.

**15/150 Traffic speeds, parking on pavements** (min 15/127)

Speed of vehicles on Kenn Street – 30pmh road markings at either end of Kenn Street will be done when white lining is programmed for the area in the next financial year.

Signs that flash when the speed limit is being exceeded

(1) NSC had made an offer to have a temporary loan of the portable speed activated flashing sign. This had been accepted.

(2) Also the price of purchasing one had been provided; £3000 - £5000. The highways' officer considered battery operated signs to be more practical than solar powered signs.

**Agreed;** to put a sum in the precept for this (see minute 15/171 below)

Parking on pavements – see Public Participation above.

Speedwatch – Update on these proposals see min 15/148 above.

- 15/151 Footpaths – Public Rights of Way way markers and roadway signs** (min 15/129)  
Nigel Burnett had checked the path and provided a report to the NSC Officer, who had indicated there may be other paths he could provide updates on. Contact details of the officer had been passed to Nigel.
- 15/152 Christmas Tree** – ordered and arrangements for installing it on The Green completed.
- 15/153 NSC Liaison Officer**  
Lorraine had written to advise that regretfully, due to a clash of work commitments, she would no longer be in a position to act as the Parish Liaison officer for Kenn Parish Council. She also said she had enjoyed meeting everyone and will miss visiting Kenn's amazing village hall. The Clerk had replied thanking Lorraine for her past help and her situation/circumstances were understood. **Noted**
- 15/154 Yatton Street Closure's** impact on Kenn. It was felt there had been no noticeable impact.
- 15/155 NS Citizens Advice Bureau** sent a survey of the services they provided in the past year.
- 15/156 Digital Sessions in the Parish**  
A funded programme called 'Get up to Speed' runs free talks and workshops for communities and businesses to help boost digital skills in order that people can make the most of current or future faster broadband speeds. Having just developed a new session looking at how different Google Apps can help communities communicate, collaborate and store information they would like to run a free session for Kenn and were enquiring if this would be of interest. All they need is a suitable venue with Wi-Fi such as a village hall or function room of a pub, and a minimum of 6 people. **Agreed** to put an article in the N&V's
- 15/157 NSC Updates on the; Joint Spatial Plan, Changes in Dev & Eviron Dept**  
**Joint Spatial Plan** the four West of England authorities launch of a major consultation on the area's future housing and transport provision, requesting people take the opportunity to shape the area's provision for the next 20 years by participating in a major consultation.  
**Changes in Development and Environment Directorate** senior management structure were agreed, the changes reflect the council's greater emphasis on economic growth and regeneration, as well as the need to make further savings in senior management costs.
- 15/158 Annual invitation to visit Bristol Airport**  
Over the past few years Bristol Airport have invited local parish councillors to events which have provided the opportunity to review Bristol Airport's activity over the last 12 months and identify areas of interest or issues of concern for the year ahead. Bristol Airport also finds these sessions extremely useful in maintaining a positive dialogue with Parish Councils. Wednesday 9th December 2015 would be the date of this year's event. Agreed it would be useful for councillors to attend. Bristol Airport Contact details provided.
- 15/159 NS Healthwatch Report** notification this is available from the clerk on councillors' request
- 15/160 Severn Tidal Lagoon**  
The company Tidal Lagoon Power have submitted to the UK Planning Inspectorate an Environmental Impact Assessment (EIA) scoping report for a development in the Severn Estuary. The report outlines the EIA's scope with relevant regulators and provides the opportunity for comment and marks the start of over two years of pre-application project development work. They asked to come to talk about the early stages and listen to views. **Agreed** to provide some dates where they can come and give a talk.

### Planning Items

#### **15/161 Report of the Planning Committee Meeting – 19 October 2015**

St Modwen – Section 106 and/or Community Infrastructure Levy (CIL) Members received a reply to their notification and requests arising from the Planning Cttee meeting:-

NSC officer could find no record that formal pre-application discussions were taking place with the developers. There may have been some preliminary discussions but this has not translated into a formal pre-application. If this happens they had noted the Parish Council's request that should these pre-application discussions proceed to a planning application they would like to raise some S106 issues early in the process. **Noted**

**15/162 Neighbourhood Plans (min 15/134)**

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The Clerk had written to the team in NSC, who work with Parish Councils on Neighbourhood Plans, inviting them to come along and provide further information – a reply was awaited from them to the following information provided:

*In 2009 Kenn Parish Council consulted the village and as a result developed a Parish Plan. Recently the Parish Council have been thinking about the Neighbourhood Plan process and have been wondering if it would be worth completing all the necessary requirements to upgrade their Parish Plan to a Neighbourhood Plan – which is still pertinent on a lot of the aspects included in it.*

**15/163 NSC's Planning for Future Housing – Event's Presentation**

Copy of the PowerPoint presentation provided to councillors. It was noted on page 18 of this the St Modwens' site was highlighted in red as; 'Developer interest Sites put forward by developers and landowners in response to the 'call for sites''. **Noted** with interest, also that NSC is under a lot of pressure to find sites/land for housing.

**15/164 NSC Delegated Reports & Planning Decisions** on recent applications were noted.

**15/165 West of England Joint Spatial Plan: Issues and Options**

Consultations on new homes and workplaces in the West of England by 4 West of England Councils (Bath and North East Somerset, Bristol, North Somerset and South Gloucestershire) who are drawing up a plan which will help steer development in the area over the next 20 years up to 2036, which will identify:

- the number of new homes and amount of new employment land to be planned for;
- the areas for locating the new homes and employment land;
- what transport and other infrastructure investment will be made to support the needs of the growing area.

**15/166 West of England Joint Spatial Plan: Transport Study**

As with the above min 15/165 – The 4 West of England Councils are also drawing up a study which will help steer transport investment and policy in the area, also up to 2036.

The Joint Transport Study will be completed by the end of 2016. At this early stage views are being sought about the objectives of the study; what the existing transport issues are in the area; and what schemes should also be considered by the study.

On both of these the comments period is from 9 Nov 2015 to 29 Jan 2016.

**Resolved:** To put this on the agenda of the next meeting, as this is early in January.

**15/167 NSC Core Strategy**

Resulting from a legal challenge NSC needed to review some policies and to propose changes. The most significant being the increased number (from 14,000 to 20,985) of homes required over the plan period, this revised number is now formally part of the plan. The next stage is to review the other remitted policies in the light of this to change the strategy on how these homes will be delivered across North Somerset. The policies concerned are:- CS6 Green Belt, CS14 Distribution of new housing, CS19 Strategic gaps, CS28 Weston-super-Mare, CS30 Weston Villages, CS31 Clevedon, Nailsea and Portishead, CS32 Service Villages, CS33 Infill villages, smaller settlements and countryside.

**Resolved:** To make the following comments. '*Kenn Parish Council, as an identified Infill Village, confirm their strong support for the proposed policy CS33. The Parish Council, and village, consider infill and sustainable development in scale with the existing parish acceptable as defined within the policy. However, will rely on and emphasis policy CS33's clear objectives if and when the pressure to find sites for housing increases, if this impinges on the parish. It will definitely be borne in mind should any change of use/designation for housing be lodged by the developers of the currently set aside employment site within the boundary of Kenn.*'

**Accounts & Finance Items**

**15/168 Grant Request**

A letter has been received from the Church Warden of St John the Evangelist, Kenn, requesting consideration of a grant for £100 towards the upkeep of the churchyard.

**Resolved:** To provide the grant sum of £100 as requested.

**15/169 Payment of Accounts & Budget Control** Members reviewed details in the Clerk's report.

**Resolved:** To approve the accounts for payment as detailed.

**15/170 Budget Review**

Members reviewed details in the Clerk’s report on expenditure to date and anticipated expenditure to the end of the Financial Year 2015/16

<b>Income:</b>	Balance brought down from 2014/15	8,830.44
	Income received during the year	
	• Council Tax grant	56.64
	• Precept	5,500.00
	• Village Orderly grant	<u>100.00</u>
<b>Less Expenditure:</b>	Subtotal	14,487.08
	• Know expenditure to date	3,135.78
	• Anticipated expenditure to 2015/16 year end	<u>1,257.04</u>
	Subtotal	10,094.26
	• Less earmarked reserves	<u>815.00</u>
<b>Anticipated</b>	balance carried down to 2016/17	<u>9,279.26</u>

**15/171 Precept Requirement for 2016/2017**

The Clerk had provided a summary of the anticipated general expenditure for the forthcoming financial year and members debated the various additional projects and proposals they would like to progress during the year.

**Resolved:** Expenditure from anticipated reserves: £3,000 (half the cost of speed signs)

**Resolved:** To approve a precept of £11,000 for the Parish Council for the Financial Year 2016/17 made up as follows; administration requirements (£5,000), half of speed signs (£3,000), S106 Consultant (£2,000), Neighbourhood Plan (£1,000).

Effect on a Band D property = £59.91 (77.34%)                      £1.15 per wk, £4.99 per mth

**15/172 Assets Review**            item deferred to the next meeting.

**URGENT ITEMS**

**15/173 Planning Application 15/P/2542/F** The Hand Equestrian Centre, Davis Lane, BS21 6TG. Erection of a 2.4m high security boundary fence and gates.

**Resolved:** No Objections – Note following the meeting – some additional comments were added at the Planning Committee meeting on the 14 December 2015 (see those minutes).

**15/174 Regular reporting to the Defib Monitoring Centre**

**Agreed:** Cllrs H Staples and W Bessant have taken this task over from Cllr S Brain.

**15/175 Exempt Business - Exclusion Of Public & Press**

**Resolved:** In view of the exempt nature of the business about to be transacted the press and public be temporarily excluded from the meeting (minute 15/176) for the following reasons;

1. Para 1, Section 2 Public Bodies (Admission to Meetings) Act 1960
2. Para 1 of Part 1 of Schedule 12A of Local Government Act 1972.

**15/176 Clerk’s Review**

It is the Parish Council’s policy to carry out a review every year at the time of setting the annual budget/precept, should there be any adjustments to be made. Members discussed and reviewed the performance of the Clerk. They also received a verbal report from the Clerk on the forthcoming Pension Regulator’s requirements under Automatic Enrolment scheme and the timescales applied to the Parish Council;

**Resolved:** For the purpose of recording for Audit:

1. There will be no change to the current salary spinal column scale
2. If extra work is require (eg St Modwen’s development) the Clerk will keep a record of the additional hours and this will be paid as overtime.

APPROVED AS A TRUE RECORD

**Signed by the Chairman** .....

**Date**.....